



AP/cd

September 2016

Dear Parent/Guardian,

Welcome to our first term at Sybil Andrews. As promised, I am writing to you to confirm details of the forthcoming new parents' Induction Evening on the 7th September and also to update you on other matters that may be of interest.

### **New Parents' Induction Evening – 7th September**

We believe that a strong partnership between parent, pupil and school is essential in determining the academic success of your child. We would therefore like to invite you to meet your child's learning coach and forge that relationship now. It is also our intention to provide you with the information that you need to best support your son/daughter as they make the transition to secondary school. Because of limited space, we would like to invite the parents of pupils in years 8-9 into school at a slightly different time to those of pupils in year 7. The format of the evening will be identical for all pupils and their parents and will last approximately an hour. The times and format of the Induction Evening are as follows:

	<b>Welcome to Sybil Andrews</b>	<b>Meeting the Learning Coach</b>
Year 7	Starts 6.00pm – 6.20 pm	6.20pm – 6.50pm
Years 8 & 9	Starts 6.30pm-6.50pm	6.50pm- 7.20pm

We would request that you make your way to the school on foot or that you park at Ram Meadow Car Park as there is insufficient space available at the site. Please go to the front of the school where you will find staff on hand to provide you with further directions. Finally, do make every attempt to come. Should you have any queries regarding the evening, please do not hesitate to contact us.

### **Our App**

I wrote to you prior to the summer holiday regarding the Sybil Andrews Academy App. We intend to use this app to communicate with parents and provide up to date news. The app is available for iPhone and android devices and can be found in the App Store, is free to download and is easily located; just type 'Sybil Andrews Academy' into the search function and it will appear. We would like to encourage the use of the app, email and website for communication as a more sustainable and environmentally conscious alternative to posting letters home.

Rougham Tower Avenue, Bury St Edmunds, Suffolk, IP32 7QB. T: 01440 761511 F: 01440 761899 E: SAA@sybilandrewsacademy.co.uk





### **Dropping Pupils Off**

As many of you are aware, there is very limited space available in the car park at our current site. We therefore encourage pupils to walk or cycle to school.

### **Cashless Catering & Parent Pay**

We are well on the way to being able to provide both of these services and will be available shortly. We will send out further details in the near future, but in the meantime I would ask that you send your child into school with money for their school dinner. The menu options that we are running are available on the website.

### **The School Day**

Finally I would like to remind you that pupils will need to be on site by 8.45am and with the learning coaches by 8.50am. On Monday and Friday the school day will finish at 3.00pm and on a Tuesday, Wednesday and Thursday at 3.50pm. Enrichment will begin on Tuesday 6<sup>th</sup> September.

I hope to see you all on the 7th September. It is fantastic to finally be at the point where we are able to work with you and your son/daughter, and I look forward to an exciting term and year ahead.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andy Prestoe', written in a cursive style.

Andy Prestoe  
Principal