



Our Ref: JMA/CAd

25<sup>th</sup> May 2023

Dear Parents/Carers & Students

## Year 6 into 7 Expectations

### Uniform

At Sybil Andrews, we pride ourselves on being smart, well presented, and ready for learning. It is our school policy that all students wear the school uniform when attending school or when participating in organised events outside of normal hours. We ask all students to take pride in their personal appearance.

<p>Boys uniform</p> <ul style="list-style-type: none"> <li>• Navy suit</li> <li>• White long or short sleeved shirt</li> <li>• Sybil Andrews Academy clip-on tie</li> <li>• Plain navy jumper (optional)</li> <li>• Plain black/navy socks</li> </ul> <p>PE Uniform</p> <ul style="list-style-type: none"> <li>• Grey Sybil Kiiwii hooded sweatshirt</li> <li>• Grey Sybil KiiWii polo shirt</li> <li>• Plain (No Branding) Navy base layers (optional)</li> <li>• Plain (No Branding) Navy shorts</li> <li>• Navy or white sports socks</li> <li>• Astro trainers</li> </ul>	<p>Girls Uniform</p> <ul style="list-style-type: none"> <li>• Navy suit (female cut) skirt or trousers</li> <li>• White revered neck blouse, long or short sleeved</li> <li>• Plain navy jumper (optional)</li> <li>• Plain black/navy socks or tights</li> </ul> <p>PE Uniform</p> <ul style="list-style-type: none"> <li>• Grey Sybil Kiiwii hooded sweatshirt</li> <li>• Grey Sybil KiiWii polo shirt</li> <li>• Plain (No Branding) Navy base layers (optional)</li> <li>• Plain (No Branding) Navy shorts</li> <li>• Navy or white sports socks</li> <li>• Astro trainers</li> </ul>
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Blazers, trousers, ties and skirts should be purchased through School Colours direct.  
The grey hooded sweatshirt and polo shirt is to be purchased from KiiWii.

<https://www.sybilandrewsacademy.co.uk/school-uniform/>

### **Jewellery, make-up, nails and hair styles**

- No earrings are allowed other than a plain gold or silver stud in either or each earlobe
- A wristwatch may be worn (including smart watches)
- A single ring can be worn
- No other types of jewellery are permitted to be worn
- Nose studs must be clear plastic or flesh coloured  
No other visible body piercing, or tongue piercing is permitted
- Hair styles must not be extreme, this is at the discretion of the senior leadership team – a timescale of 1 week will be set for any adjustment
- Hair colour which is not natural is not permitted
- Excessive makeup is not permitted
- Coloured nail varnish or false nails are not permitted
- Eyelash extensions are not permitted
- Hair colour which is not natural is not permitted
- In all cases of above, if a student is unwilling to follow the uniform expectations this would be considered a breach of the Behaviour Policy.

### **Punctuality**

Good punctuality to school and lessons is essential for students to achieve their full potential. It is also vital for students to form good habits for later in life. Punctuality records form part of references passed onto future sixth forms, colleges or apprenticeships.

#### **We place a strong emphasis on good punctuality, and we support this by:**

Rewarding students for good punctuality

Giving consequences to students who arrive late to school or lessons

Working with parents to support punctuality

#### **We also ask parents to support us in maintaining good punctuality by:**

Ensuring their child gets up in plenty of time to be ready and prepared for school

Ensuring their child has organised the bag and equipment the night before

Working with the school to support your child have good punctuality

### **Fixed Penalty Notice**

For students to achieve the best possible outcomes and to develop into well rounded individuals it is essential they have excellent attendance. When your child's attendance falls, the school will be in contact to offer support where possible.

However, if attendance continues to fall, excessive holidays, delayed return from and extended holiday or an inappropriately condoned absence may result in a fixed penalty notice being received.

We never take such action lightly and would rather work with the family to improve attendance without having to resort to this.

### **Displaying the schools' values**

Our values (We are Kind, We take Responsibility and We have Courage) form an integral part of our expectations of learning. This is our way of doing things and something we expect all students at Sybil Andrews Academy to follow with pride as part of our community.

## **Sybil Andrews Approach**

- We are polite and courteous
- We are punctual
- We are organised and properly equipped for our learning
- We are ambitious and strive to achieve our best
- We are responsible and show consideration for others
- We uphold the school values at all times
- We wear full school uniform with pride, including the correct PE kit
- We have the correct equipment at all times – planner, reading book and pencil case (pens, pencils, ruler, eraser and calculator)
- We are friendly and welcoming when we greet visitors, staff and other students

## **Equipment**

To be prepared for the day it is essential you have all of the equipment you need in order to be successful.

## **Essential Items are**

• School bag • Student planner • A minimum of 2 pens • Pencil • Highlighters • Ruler • Rubber • Glue stick • Pencil case • Scientific calculator • Reading book (Year 7 to 9)

The equipment list above forms part of the learning and behaviour expectations. These items are checked daily in tutor time, if a student is missing an item or an item is not working the tutor will make a note. Persistent instances of this will be referred to the pastoral team. In instances of persistent missing equipment, there may be a need to use a corrective approach including the tutor making contact home.

## **Completing work**

To be the best you can be it is important that you complete work set, including home learning, by the deadline and to the best of your ability – ensuring good presentation. Allowing others to do so and helping your peers when you can.

If you have any questions regarding SAA expectations, please raise them during your Transition Evening Online appointment.

Alternatively, should you have any questions regarding transition please do not hesitate to get in touch with us via [saa@sybilandrewsacademy.co.uk](mailto:saa@sybilandrewsacademy.co.uk).

Yours sincerely



James Mason  
Transition Lead