



Our Ref: JPo/CAd

4 September 2023

Dear Parents / Carers

I hope you have had a restful summer break and enjoyed spending time with your families. I am looking forward to welcoming our pupils back to school on **Wednesday 6th September**.

I am writing to remind you about a couple of important points to help prepare our pupils for the new academic year.

Positive Learning Habits

At Sybil Andrews Academy, we believe that every child has the right to learn and it is important to develop positive learning habits so that everyone can reach their full potential. For this reason, pupils in all year groups will spend the first day of the new term learning about our behaviour expectations, so they understand their rights and responsibilities as a member of our school community. On the first day of the new term students will not require their PE kit.

Timings of the School Day

Final versions of pupils' timetables will be available on Go4Schools from **Tuesday 5th September**. We apologise for the delay, but this is due to technical issues at Go4Schools which are beyond our control.

Arrival time 08:20-08:30 (KS3 Front Gate, KS4 Back Gate)

Form Time 08:30-09:00

Period 1 09:00-10:00

Period 2 10:00-11:00

Break 11:00-11:20

Period 3 11:20-12:20

Period 4 12:20-13:20

Lunch 13:20-14:00

Period 5 14:00-15:00

End of school 15:00 (KS3 Front Gate, KS4 Back Gate)

For information about school buses, please check the website of Suffolk Council:

<https://www.suffolkonboard.com/school-travel/>

Rougham Tower Avenue, Bury St Edmunds, Suffolk, IP32 7QB. T: 01284 413400 E: SAA@sybilandrewsacademy.co.uk





Equipment

In order to have full access to lessons we expect all students to bring the following items to school every day:

- School bag
- Books for timetabled lessons
- Pencil case
- Pen
- Pencil
- Ruler
- Calculator
- Rubber
- Highlighter
- Reading book

Please support your child by encouraging them to pack their school bag in the evening for the following day.

Financial support may be available for these items of equipment; please contact SAA@sybilandrewsacademy.co.uk if you would like more information.

Uniform

All pupils are expected to follow our uniform guidelines:

Sybil Andrews Academy Navy Blazer	School white long or short sleeved shirt or reversed blouse – tucked in
Sybil Andrews Academy clip-on tie (Boys)	Sybil Andrews Academy navy jumper (optional)
Plain black/navy socks or tights	Smart black leather shoes/ leather-look shoes (No trainers to be worn including Nike Airforce)
Navy school skirt (rolled down) or trousers	No hoodies to be worn

Financial support may be available for school uniform items; please contact SAA@sybilandrewsacademy.co.uk if you would like more information.

Jewellery, Make-up and Hairstyles

- A plain gold or silver stud in either or each earlobe may be worn.
- A wristwatch may be worn (including smart watches).
- A single ring can be worn.
- No other types of jewellery are permitted to be worn.
- Nose studs must be clear plastic or flesh coloured. No other visible body piercing, or tongue piercing is permitted.
- Hair styles must not be extreme, this is at the discretion of the senior leadership team – a timescale of 1 week will be set for any adjustment.
- Hair colour which is not natural is not permitted.



- Excessive makeup is not permitted.
- Coloured nail varnish or false nails are not permitted.
- Eyelash extensions are not permitted.

If you have any questions about the uniform guidelines, please contact SAA@sybilandrewsacademy.co.uk.

Parent Information Evenings

This year we will be hosting Parent Information Evenings to keep parents up-to-date with important school events. The first Parent Information Evening will be for Year 10 parents about Work Experience on **Wednesday 18th October**. We will send further details in due course.

I look forward to meeting you in person in the near future.

JR Pointon

Mr J Pointon
Head of School