

Exam Information Evening



Year 11

Monday 19th October 2026



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This evening - Overview | Expectations

6.00pm | Section 1

Year 11 mock examinations
Timetable, preparation, routines and support

6.20pm | Section 2

NEAs for Art, Design & Technology, Health & Social Care and Music

Understand

What is happening and when

Prepare

What students should do now

Support

How families and school can help



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Mock Timetable Week 1

		Periods 1&2 EXAM START 0900		Period 3&4	Period 5 EXAM START 1250	
Mon 30 th Nov		English Literature Paper 2 1h45			Citizenship Paper 1 1h45	
Tues 1 st Dec		Maths: Non-Calculator 1h30			Geography Paper 1 1h30	
Weds 2 nd Dec		Triple Biology Paper 1 1h45	Combined Biology Paper 1 1h15		History Paper 3 Germany 1h20	
Thurs 3 rd Dec		Maths: Calculator Paper 2 1h30			Triple Chemistry Paper 1 1h45	Combined Chemistry Paper 1 1h15
Fri 4 th Dec		English Language Paper 2 1h45			French Writing Foundation & Higher 1h & 1h10	

Key action

The full timetable will be emailed to Students, Parents/Carers on Tuesday.

Check carefully

Note each subject, date, start time and equipment requirement. Flag any timetable concern promptly and advise Exams Officer, Mrs Chamberlain of any queries.

Plan ahead

Use the timetable to build a realistic revision plan across both weeks.

Mock Timetable Week 2

		Periods 1&2 EXAM START 0900		Period 3	Period 4+ 5 EXAM START 1250	
Mon 7 th Dec		DT 2h	Health & Social Care 1h15		Hospitality & Catering	Music 1h15
Tues 8 th Dec		Maths Calculator Paper 3 1h30			GCSE PE Paper 1 1h30	Clash students various
Wed 9 th Dec		Citizenship Paper 2 1h20			Statistics Paper 1 1h45	
Thurs 10 th Dec		History Paper 1 Medicine 1h20			Geography Paper 3 45m	
Fri 11 th Dec		French Reading & Listening Foundation: 45m & 35m				
Mon 14 th Dec		Combined Physics Paper 1 1h15	Triple Physics Paper 1 1h45		GCSE PE Paper 2 1h30	
Tues 15 th Dec		ART EXAM (whole day following usual school timetable)				
		PE PRACTICAL				
Weds 16 th Dec		ART EXAM (whole day following usual school timetable)				
		PE PRACTICAL				

Protect the second week

Keep revision going after the first exams..

Work backwards

Prioritise the nearest exam while keeping short retrieval practice for later subjects.

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Mock topic lists | Know what to revise

MOCKS

Topic lists turn “revise everything” into a manageable plan.

1 | Gather

Collect / download the topic list for every subject.

Print off Knowledge Organisers
KOs

- Can be found on the school website
- Can ask teachers

2 | Areas to develop

Use recent assessments to label topics:

- See areas to revise
- Developing
- Priority

3 | Schedule

Start with priority area you need to revise / revisit.

Make a Revision Timetable working from the exam back to now.



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Effective study habits | A repeatable routine

MOCKS

Retrieve

Close the book and recall key facts, formulae, vocabulary or processes from memory.

- Flash cards
- Mind maps

Practise

Complete exam questions.
Use mark schemes only after attempting questions.

- CGP work books
- Past papers from staff

Check

Did you get all the marks?
What did you get incorrect?
What did you miss?

Revisit

Revise material and create new revision notes.

A focused 30-minute session beats 30 minutes of highlighting or rereading.



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What students can expect during mock exams

MOCKS

1 | Line ups phone collection

Line-ups in the canteen
Phone collection in the line-ups

Students come into Hall to have Pre-Exam warmup form
Teaching staff / SLT

2 | Exam

Students walk to the hall in the tables which are also there
exam seat in the main hall.

Staff there to make sure correct equipment

Same seat for the whole mock exams

3 | Post exam

Students go back to lessons both from morning and afternoon exams

Staff will be present to collect students post exam.



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How parents and carers can support at home

MOCKS

Helpful support

- ✓ Help create a calm weekly plan
- ✓ Ask what was retrieved or practised
- ✓ Encourage breaks, sleep and regular meals
- ✓ Praise consistency and improvement

Things to avoid

- × Avoid rewriting work for the student
- × Avoid comparing results with others
- × Avoid last-minute all-night revision
- × Contact school early if support is needed



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Exam routines | The night before and the morning

MOCKS

The night before

- Check the next exam and start time
- Pack permitted equipment
- Set an alarm
- Stop revision at a sensible time
- Aim for a normal night of sleep

On the morning

- Eat and drink normally
- Arrive in good time
- Bring required equipment
- Follow staff instructions
- Speak to staff if there is an urgent issue



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What would help your family feel fully prepared?

Timetable

Revision

Exam routines

Thank you for your continued support



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Non-Examined Assessments

This section is relevant to parents of students studying:

Art

**Design &
Technology |
Hospitality and
Catering**

**Health & Social
Care**

Music

Why NEAs matter

NEAs are formal assessments completed over time. Deadlines, authenticity and the permitted level of support must be taken as seriously as examination rules.



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NEA Timelines 2026-2027

Course	NEA	Deadline*	Resubmission	Marks to students*
Health & Social Care	Component 1	Already submitted	19 th October 20 th October	9 th November
Health & Social Care	Component 2	26 th February 11a 1 st March 11c	12 th March 11a 15 th March 11c	12 th April
Hospitality & Catering	w/c 8 th Feb real practical exam	10 th March	No resubmission	23 rd April
DT	Coursework	25 th March	No resubmission	23 rd April
Art	Portfolio	28 th April	No resubmission	14 th May
Art	Real exam	29 th & 30 th April	No resubmission	14 th May
PE	Practical work (AV footage)	9 th November	No resubmission	5 th March
PE	Written submission	19 th February	No resubmission	5 th March
Music	Recording of solo performance – starts 9 th Nov	14 th December		
Music	Recording of ensemble performance starts 22 nd Feb	2 nd April		
Music	Comp 1	23 rd October	Marks 9 th Nov, resubmit by 9 th April	23 rd April
	Comp 2	12 th February	Marks 22 nd Feb, resubmit by 9 th April	23 rd April
English Language	Speaking assessments	All complete	No resubmission	April 2026
French Speaking	Speaking exam (not NEA)	Taking place w/c 19 th April	No resubmission	Marked by the board – results day

Key action

The full NEA Timelines will be emailed to Parents/Carers on Tuesday.

Plan ahead | be curious

Use the the Timeline to support
Ask questions

- What is in component 2?
- What do you have to do for French speaking?
- Do you need to Practice your cook with family / friends?
- Do you understand the requirements of each NEA?



NEA support | What adults can and cannot do

NEA

Permitted support

- ✓ Explain the task and assessment criteria
- ✓ Clarify deadlines and routines
- ✓ Teach skills before controlled work
- ✓ Provide feedback within course rules
- ✓ Encourage organisation and attendance

Not permitted

- × Produce, rewrite or improve assessed work
- × Give detailed answers or model exact responses
- × Use another person's work without acknowledgement
- × Present AI-generated content as the student's own
- × Ignore required supervision or authentication



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JCQ regulations | Authenticity, integrity and AI

NEA

JCQ AI and Assessments A quick guide for students



What is AI?

- AI stands for artificial intelligence and using it is like having a computer that thinks
- AI tools like ChatGPT or Snapchat My AI can write text, make art and create music by learning from data from the internet, but watch out – they can also make things up and be biased



How can AI be misused in assessments?

AI misuse is when you take something made using AI and say it's your own work.

THIS IS CHEATING!



How do I make sure I don't misuse AI?

- Know the rules**
 - You're **not allowed** to use AI tools when you're in an exam
 - Your teachers will tell you if you're allowed to use AI tools when doing your coursework – the rules will depend on your qualification
 - Even if you're allowed to use AI tools, you can't get marks for content just produced by AI – your marks come from showing your own understanding and producing your own work
- Reference reference reference!**
 - If you're allowed to use AI tools, you must reference them clearly
 - Name the AI tool you used
 - Add the date you generated the content
 - Explain how you used it
 - Save a screenshot of the questions you asked and the answers you got
- Declare it's all your own work**
 - When you hand in your assessment, you have to sign a declaration. Anything without a reference must be all your own work. If you've used an AI tool, don't sign the declaration until you're sure you've added all the references



What happens if I misuse AI?

If you've misused AI, you could lose your marks for the assessment – you could even be disqualified from the subject.

DON'T RISK IT!

REMEMBER

Misusing AI is cheating!

Know the rules
Talk to your teachers
Reference clearly

Information for candidates AI (Artificial Intelligence and assessments)

What is AI?

AI stands for artificial intelligence and can be used to create text, images, videos, music and artwork based on instructions given to an AI tool.

What is an AI tool?

AI tools are applications, such as ChatGPT, Snapchat My AI, Google and Google translate. There are many more!

*The list of certain suppliers of AI-related products is for information purposes only and does not constitute an endorsement by JCQ and awarding bodies. It is each centre's responsibility to investigate and verify any suppliers they use, including any terms and conditions which govern the sale or use of the supplier's products. The list provided is not exhaustive.

When can I use AI?

- Your teachers may use it in class when teaching the course, but remember teaching in the classroom is not an exam!
- There are some assessments where you can use AI – your teachers will tell you if you can or cannot use an AI tool.
- Remember, the rules are different for different assessments and subjects, so always check with your teachers first!
- When an AI tool is allowed, **you must acknowledge**** the AI tools and the material produced by the AI tool that you have used in your work. If you do not acknowledge AI use, it will be considered as cheating.

When can I not use an AI tool?

- AI tools cannot be used in an exam or any other assessment where exam rules apply. This includes use or possession of hidden AI-enabled technology like smart glasses.
- This is what exam boards call **AI misuse and it is a form of cheating.**
 - **Acknowledgment** – When producing a piece of work, if you use the same wording as a published source, you must place quotation marks around the passage and state where it came from. This is known as referencing. You must make sure that you give detailed references for everything in your work which is not in your own words, for example, ChatGPT 3.5 (<https://openai.com/blog/chatgpt/>), 25/01/2023.

IF YOU USE AN AI TOOL, YOU CANNOT GET MARKS FOR WHAT THE AI TOOL HAS PRODUCED, AS IT IS NOT YOUR OWN WORK

If I'm allowed to use AI, how is this breaking the rules?

AI misuse is:

- when you use an AI tool in an exam or assessment where you are not allowed to; and/or
- where you use an AI tool to create work and then say it's your own.

AI misuse can have serious consequences including possible disqualification.

How to make sure you don't misuse AI

ACKNOWLEDGE

If you are allowed to use an AI tool in your assessment (remember to check!), you must do the following:

- reference the AI tool you have used
- give the date of when the AI tool generated the content
- give details of how you used it
- save screenshots of what you have asked or instructed the AI tool to do and what answer the AI gave you, and include this with the work submitted.

DECLARE

- Remember to sign your declaration form when handing in your work for final assessment.
- Your signature on the declaration form tells your teacher and the exam board that you are saying all the work you're handing in is your own.
- If you have used an AI tool, **you must declare***** that you have used it before signing the declaration form.
- ***Declare** – this means that when you submit your work for marking, the awarding body will normally require you to sign an authentication statement confirming that you have read and followed the regulations.

LAST CHECKS 

Know the rules 

Check with your teachers 

ACKNOWLEDGE and DECLARE 

EFFECTIVE FROM 1 SEPTEMBER 2023

The core rule

Submitted work must be the student's own and sources must be acknowledged.

Using AI

Only use AI when the subject and task rules allow it. Any permitted use must be acknowledged accurately.

Malpractice risk

Copying, unacknowledged assistance or false authentication can lead to penalties under JCQ procedures.



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NEAs Overview | next steps

NEA

Students

Check timetable and topic lists

Meet every NEA milestone

Talk to teachers Early on if there are concerns / issues

Parents and carers

Discuss the Key dates

Support routines and wellbeing

Contact school early if needed

School

Share key information

Provide clarification and support

Thank you for your continued support



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